

3 March 2025

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## Academic Framework Project: An update for colleagues

The Academic Framework Board held its second formal meeting on Friday, 28th February. The Board discussed the following:

- The project timeline, including progress to date on associated actions.
- Staff and student communications.
- The draft regulations.
- Assessments.
- Progress on the individualised forms to collect the necessary information to populate SITS.

The Board will meet again in two weeks to review progress.

### Staff and Student Communications

The [project webpage](#) has been created and will serve as the central hub for all information related to the project's progress. The Board agreed that meeting minutes, the project timeline document, and any documents discussed at the Board meeting will also be available there.

The Student Sounding Board will meet this week to discuss the best approach for communicating both projects to the student body.

### The Draft Regulations

The Registrar has drafted two new regulations relating to continuation and completion, as well as the University's Examining Bodies. Colleagues are encouraged to provide feedback to the Registrar on these draft regulations. The draft regulations can be found here:

[Academic Regulations](#)

[Universal Assessment Regulations](#)

### Assessment

The Registrar has created a draft assessment tips and guidance summary that will be shared with academic colleagues once finalised. The draft version can be accessed here. Colleagues are asked to provide feedback on the draft version to the Registrar on this too. Feedback will then be discussed at the meeting of the board.

[Assessment Guidance](#)

## Individualised Forms to Collect the Necessary Information to Populate SITS

An update on the individualised forms:

- **Form A**

We have received the majority of these forms, but a few are still outstanding. Please return these as soon as possible this week to allow the SITS team to complete the initial curriculum design.

- **Form B** (to be distributed after the outstanding forms are received)

For each module (existing 30c details split between new 30c modules):

Learning outcomes

Assessment pattern

Delivery pattern

- **Form C** (to be distributed 5th May 2025, due for return 2nd June)

Graduate Attributes Map

You can access the project webpage by clicking [here](#). Additionally, you can submit any questions via the webpage, and a live FAQ section will be created in due course.

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